

Escondido Charter High School

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Minutes of

May 15, 2007

Parent Advisory Board Meeting

I. Call to order

Frank Rumbawa called to order the regular meeting of the **Parent Advisory Board (PAB)** at 7:04 p.m. on **May 15, 2007**.

Members present and constituting a quorum were Frank Rumbawa, President; Belinda Oberle, Past President; Pati Navarro, VP; Bill Barre, Treasurer; Laura Geist, Secretary; Tammy Steele; Hospitality Chairperson; Ernest Navarro, Athletics/Extra-Curricular Chairperson; Connie Phillips, Heritage K-8 Liaison; Karen Henderson, 12th Grade Parent Representative; Marcie Holliday and Yvonne Scharf, 11th Grade Parent Representatives; Steve Tugwell and Lori Brunelle, 10th Grade Parent Representatives; Dana Staebell, Cina Pearo and Shelly Mason, 9th Grade Parent Representatives.

II. Welcome

Reflection led by Frank Rumbawa. Frank then thanked the new board members for their help, time and commitment to benefit the kids and our school. Each board member introduced themselves.

III. Reflection

- The Boards commitment to being active and contributing to our biggest fundraiser.
- Reviewed the Bylaws and each board members positions and what the expectations are.
- Not defined are the administrative tasks (i.e. thanks you notes, room set-up).
- Short and long term goals – Marquee, increasing financial goal for annual auction.

IV. Review and Approve Minutes

A **Motion** was made by Steve Tugwell to delete “absent board members” from the meeting minutes. The **Motion** was seconded by Bill Barre. Vote was unanimous in favor of the motion.

A **Motion** was made by Bill Barre to include mentioning the raffle items given out at the May 1, 2007 General Meeting. The **Motion** was seconded by Tammy Steele. Vote was unanimous in favor of the motion.

Amend and approve Minutes of the May 1, 2007 meeting. A **Motion** was made by Laura Geist to approve the above mentioned minutes. The **Motion** was seconded by Ernest Navarro. Vote was unanimous in favor of the motion.

V. Financial Report

Bill Barre reported that there have been no changes since the May 1, 2007 meeting.

A **Motion** was made by Bill Barre to add Pati Navarro to the bank signature card and remove Belinda Oberle. The **Motion** was seconded by Steve Tugwell. Vote was unanimous in favor of the motion.

VI. Committee Updates

- Teacher Appreciation:
 - Luncheon took place on Friday, May 4, 2007. The luncheon was a success
 - Some ILP teachers attended. Uncomfortable situation since it is for TCP teachers
 - Thank you card to be written by Tammy Steele to Susan Patrick
 - Review for next year a TCP/ILP joint luncheon
- Scholarship Committee
 - 21 applicants
 - There will be three \$1000 scholarships awarded
 - Connie Phillips to get the NC Times contact information
 - Scholarship winners will be announced at the graduation ceremony
- Grad Night/Breakfast
 - Tammy Steele, Laura Geist, Yvonne Scharf and Keri Baez to sell tickets during lunch two weeks prior to grad night
 - Grad night check-in parents needed. Steve Tugwell to provide names to Keri Baez. Volunteers were Dana Staebell, Frank Rumbawa, Tammy Steele and Steve Tugwell
 - Steve Tugwell will have a better idea of the budget for breakfast once ticket sales are final
- Auction
 - The auction will take place on Saturday, Sept. 29, 2007
 - Rich Scharf will be the Co-Chairperson Pre-Event
 - A sign-up sheet was passed around for help needed in making calls to businesses regarding auction items etc.
 - Connie Phillips to look into sponsorship information

VII. New business

The board discussed recognizing the janitorial staff as well as certain members of the school administration for their hard work in support of PAB activities throughout the school year. A **Motion** was made by Steve Tugwell to set aside \$500.00 for the purchase of gift certificates and authorize Belinda Oberle and Steve Tugwell to determine the gift certificate amounts and who shall receive them. The **Motion** was seconded Bill Barre. The vote was unanimous in favor of the motion.

VIII. Announcements

- PAB Executive meeting will be Tuesday, August 7, 2007 at 7:00 p.m.
- Back-to-School Night will be Thursday, August 23, 2007
 - PAB members, please be present to help at the volunteer sign-up tables
- Next PAB General Meeting: Tuesday August 28, 2007 at 7:00 p.m.

IX. Adjournment

Frank Rumbawa adjourned the meeting at 8:43 p.m.

Minutes submitted by: Laura Geist