

# **Escondido Charter High School**

1868 East Valley Parkway

Escondido, CA 92027

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## **Minutes of**

August 7, 2007

### **Parent Advisory Board Meeting**

#### **I. Call to order**

**Frank Rumbawa** called to order the regular meeting of the **Parent Advisory Board (PAB)** at 7:05 p.m. on **August 7, 2007**.

Members present and constituting a quorum were Frank Rumbawa, President; Belinda Oberle, Past President; Pati Navarro, VP; Laura Geist, Secretary; Tammy Steele; Hospitality Chairperson; Ernest Navarro, Athletics/Extra-Curricular Chairperson; Connie Phillips, Heritage K-8 Liaison; Karen Henderson, 12<sup>th</sup> Grade Parent Representative; Marcie Holliday Kim Zarro and Yvonne Scharf, 11<sup>th</sup> Grade Parent Representatives; Steve Tugwell, 10<sup>th</sup> Grade Parent Representatives; Dana Staebell, Cina Pearo and Shelly Mason, 9<sup>th</sup> Grade Parent Representatives.

Rich Scharf, Co-Chairperson – Pre-Event

#### **II. Welcome**

Reflection led by Frank Rumbawa.

#### **III. Review and Approve Minutes**

A **Motion** was made by Belinda Oberle to approve the minutes from May 15, 2007 meeting. The **Motion** was seconded by Steve Tugwell. Vote was unanimous in favor of the motion.

#### **IV. Financial Report**

Bill Barre emailed financial update to each board member. Bank balance as of August 8, 2007 is \$4,009.52

#### **V. Committee Updates**

##### Auction - Fundraising

- Rich Scharf provided a detailed update of the fundraising efforts. There are currently 43 commitments of donations. Rich stated that the committee needs to now focus on the businesses that donated last year.
- Rich Scharf will be the Co-Chairperson Pre-Event
- A sign-up sheet was passed around for help needed in making calls to businesses regarding auction items etc.
- Connie Phillips to look into sponsorship information

##### Auction

- Deposit is needed to ensure date is confirmed with Hunter Steakhouse. A **Motion** was made by Connie Phillips to provide a deposit. The **Motion** was seconded by Yvonne Scharf. **Vote was unanimous in favor of the motion.**
- Pati Navarro to provide additional information to Frank Rumbawa regarding the PAB sponsoring “BBQ” dinner for a live action item
- Travel raffle was brought up for discussion. Committee thought there was not enough time to put together, no volunteer stepped forward
- Ticket prices set for \$17 at back to school night and \$20 there after
- The following positions are assigned or open:
 

<b>Co-Chair Pre-Event</b>	Rich Scharf
• Fundraising	Rich Scharf
• Class Baskets	Lori Bentley
• Auction Baskets	Rosana. Delgado
• Silent Auction	R. Delgado
<b>Co-Chair Event</b>	Pati Navarro
• Decorating	Kim Zarro
• Ticket Sales	Dana Staebell
• Advertising/Publicity	Open
• Food	Frank Rambawa
• Set-up/Check-in	Pati Navarro
• Volunteer Coordination	Karen Henderson
• Event Clean Up	Janice Youngman

**VI. Current Business**

- Reminder – Back-to-School Night is Aug. 23<sup>rd</sup>. Please be present to show a strong PAB presence. Tables will be set-up for volunteer opportunities
- PAB General Meeting being held on Aug. 28<sup>th</sup> – Business style mtg. Please report NLT 6:15 pm. Reviewed DRAFT agenda

**VII. New business**

- October PAB General Meeting - Frank Rumbawa to make contact with Smart Start
- Christmas Dinner/Dance – Belinda Oberle and Kim Zarro to research locations to hold event
- General Meeting, Aug 28<sup>th</sup> - Yvonne Scharf to handle the flyers, web, charter notes and poster board

**VIII. Next Meeting**

- **PAB will meet briefly at 5:30 prior to General Meeting Aug. 28**
- **General Meeting October 30 7:00 p.m. in the Library – Topic: Start Smart**

**IX. Adjournment**

Frank Rumbawa adjourned the meeting at 8:48 p.m.

Minutes submitted by: Laura Geist